

**MINUTES  
VILLAGE OF LAKEPARK COUNCIL MEETING  
3801 LAKE PARK ROAD, LAKE PARK, NC  
REGULAR SESSION**

**7:00 P.M.**

**MAY 12, 2015**

**ATTENDING:** Mayor David Cleveland  
Council Members: Sandy Coughlin, John Barnes, Mark Phillips, Fabian Szarko and Pam Jack.  
Village Administrator Cheri Clark  
Finance Officer Cheryl Bennett  
Attorney Ken Swain

**CALL TO ORDER:** Mayor David Cleveland called the Regular Session May Council meeting to order.

**INVOCATION:** Councilman Fabian Szarko gave the invocation.

**PLEDGE OF ALLEGIANCE:** Mayor David Cleveland led the Pledge of Allegiance.

**APPROVAL OF MINUTES:** Pam Jack made the motion to approve the April 14, 2015 Regular Session Council Meeting Minutes as presented. John Barnes seconded the motion. Vote – Unanimous. Fabian Szarko made a motion to approve the April 28, 2015 Budget Workshop minutes as presented. Mark Phillips seconded the motion. Vote – Unanimous.

**CHANGES TO THE AGENDA:** Sandy Coughlin made a motion to approve the Agenda as presented. John Barnes seconded the motion. Vote – Unanimous.

**PUBLIC COMMENT:** Ben Christenson – 3603 Arthur Street – expressed his concerns about the drainage ditch between Arthur and Esther. His property is at the end of the cul-de-sac and he does not feel that he can sell his house without the drainage ditch being repaired. Ben also offered to send the Village pictures of the area.

**SECURITY REPORT:** Deputy Rucker stated that there were 88 calls for service during the month of April and 345 self-initiated calls during the month. There were 8 – 911 hang-ups, 7 alarm calls, 6 animal service calls, 2 property damage vandalism mischief, 3 suspicious circumstances, 5 traffic stops and 4 barking dogs.

**SECURITY CAMERAS:** The VOLP has received approval from the state records administrator to reduce the recording retention period from thirty days to ten days. Mark Phillips made the motion adopt the Records Retention Schedule Amendment. John Barnes seconded the motion. Vote – Unanimous.

**STORMWATER:** Mayor David Cleveland shared that Eagle Engineering has completed a cursory review of the detention design and calculations for the MCA Athletic Fields submitted by Yarbrough-Williams & Houle dated March 17<sup>th</sup> and revised April 10<sup>th</sup>. At this time, the Town of Indian Trail has not approved the design due to some minor discrepancies. Once Eagle Engineering receives the revised and approved plans from the Town of Indian Trail, a final review can be completed and a report summarizing the situation along with recommendations will be provided to the Village.

Mrs. Broome expressed her frustrations with the response time on the Hoover Channel project. The Hoover channel has been an issue for years and the Village has not addressed the problem. Mayor David Cleveland assured Mrs. Broome that the Village plans to address the channel.

Cheri Clark requested Council approval for stormwater repairs on Lincoln Court and Conifer Circle. Sandy Coughlin made a motion to approve \$6,000 for stormwater repairs on Lincoln Court and Conifer Circle. John Barnes seconded the motion. Vote – Unanimous.

**FINANCE OFFICER'S REPORT:** Cheryl Bennett requested that Council call for a Public Hearing for the proposed 2015–2016 Budget. Mark Phillips made the motion to have a Public Hearing for the 2015-2016 Budget prior to the Village Council meeting June 9<sup>th</sup> at 7 pm. Pam Jack seconded the motion. Vote – Unanimous.

	<u>Apr 15</u>	<u>Jul '14 - Apr 15</u>	<u>YTD Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Property Taxes</b>				
Ad valorem current year	2,953.38	533,552.41	535,880.00	100%
Utility ad valorem	0.00	6,776.96	7,000.00	97%
Motor vehicle tax	6,740.26	48,955.57	51,118.00	96%
Ad valorem prior years	30.59	2,087.22	1,000.00	209%
Prior years motor vehicle tax	69.72	1,254.83	0.00	100%
Penalties and interest	301.71	1,951.95	1,600.00	122%
Late List Fees	0.00	0.00	0.00	0%
	<u>10,095.66</u>			
<b>Total Property Taxes</b>		594,578.94	596,598.00	100%
<b>Other Taxes</b>				
Stormwater Fees- current year	210.00	43,315.00	42,830.00	101%
Stormwater fees - prior years	0.00	120.00	0.00	100%
Cable franchise-from Time Warner	0.00	0.00	0.00	0%
	<u>210.00</u>			
<b>Total Other Taxes</b>		43,435.00	42,830.00	101%
<b>State Shared Revenues</b>				
	13,266.60			
Sales and use tax	0	105,375.46	156,000.00	68%
Telecom. Franchise	0.00	1,635.56	2,500.00	65%

Elec. franchise tax	0.00	43,728.65	70,000.00	62%
Video Prog. (Cable from State)	0.00	10,753.56	20,600.00	52%
Piped Gas	0.00	2,306.72	8,500.00	27%
Solid Waste Disposal Tax	0.00	1,684.27	2,500.00	67%
	13,266.6			
<b>Total State Shared Revenues</b>	0	165,484.22	260,100.00	64%
<b>Parks &amp; Recreation Revenue</b>				
Program Fees	188.00	1,218.25	1,300.00	94%
Facility Rentals	350.00	2,485.00	4,000.00	62%
Daily swim fees	170.00	7,487.00	9,000.00	83%
	11,585.0			
Season pass pool fees	0	13,040.00	47,000.00	28%
	12,293.0			
<b>Total Parks &amp; Recreation Revenue</b>	0	24,230.25	61,300.00	40%
<b>Other revenues</b>				
<b>Zoning Permits</b>				
Zoning Permits - Other	75.00	725.00	500.00	145%
Approp. Fund Bal. Stormwater	0.00	0.00	0.00	0%
Approp. Fund Balance	0.00	0.00	122,466.00	0%
Civil Penalties	40.00	560.00	400.00	140%
Investment revenue	145.45	724.52	700.00	104%
Miscellaneous	25.00	810.65	1,000.00	81%
<b>Total Other revenues</b>	285.45	2,820.17	125,066.00	2%
	36,150.7		1,085,894.0	
<b>Total Income</b>	1	830,548.58	0	76%
<b>Expense</b>				
<b>General Government</b>				
<b>Other Expenditures</b>				
Economic Development	667.50	3,858.21	6,000.00	64%
Contingency	0.00	0.00	1,000.00	0%
<b>Stormwater Expense</b>				
Advertising	0.00	0.00	100.00	0%
Dues and Permits	0.00	175.00	1,100.00	16%
Prof. Fees - Engineering	1,447.50	2,342.50	10,000.00	23%
Repairs & Maint. Services	1,097.62	1,731.49	28,930.00	6%
Cap.Outlay- Pet Waste Stations	0.00	0.00	2,700.00	0%
<b>Total Stormwater Expense</b>	2,545.12	4,248.99	42,830.00	10%
<b>Total Other Expenditures</b>	3,212.62	8,107.20	49,830.00	16%
<b>Planning and Zoning</b>				
Pers. Serv. Office	0.00	0.00	0.00	0%



<b>Zoning Admin. Services</b>	866.66	8,666.60	10,400.00	83%
<b>Code Enforcement Services</b>	0.00	0.00	3,000.00	0%
<b>Consulting Fees</b>	0.00	211.25	2,000.00	11%
<b>Legal Services</b>	560.00	560.00	3,000.00	19%
<b>Advertising</b>	0.00	94.52	200.00	47%
<b>Postage</b>	0.00	1.19	150.00	1%
<b>Supplies</b>	9.00	9.00	500.00	2%
<b>Training</b>	0.00	0.00	500.00	0%
<b>Total Planning and Zoning</b>	1,435.66	9,542.56	19,750.00	48%
<b>Gen. Govt. Personal Services</b>				
<b>Adm Assistant</b>	0.00	0.00	500.00	0%
<b>Clerk/Tax Collector</b>	5,044.00	50,440.00	60,528.00	83%
<b>Council</b>	0.00	8,962.50	11,950.00	75%
<b>Finance Officer</b>	1,306.92	13,069.20	15,683.00	83%
<b>Mayor</b>	0.00	3,255.00	4,340.00	75%
<b>Payroll Expenses</b>	552.15	6,575.67	8,065.00	82%
<b>Total Gen. Govt. Personal Services</b>	6,903.07	82,302.37	101,066.00	81%
<b>Professional Fees</b>				
<b>Engineering Fees</b>	0.00	0.00	400.00	0%
<b>Auditing Services</b>	0.00	5,100.00	5,100.00	100%
<b>Legal Services</b>	2,275.00	12,145.75	15,000.00	81%
<b>Total Professional Fees</b>	2,275.00	17,245.75	20,500.00	84%
<b>Supplies and Materials</b>				
<b>Office</b>	81.79	3,089.55	3,800.00	81%
<b>Total Supplies and Materials</b>	81.79	3,089.55	3,800.00	81%
<b>Services</b>				
<b>Advertising</b>	0.00	0.00	200.00	0%
<b>Membership and dues</b>	0.00	4,202.00	4,267.00	98%
<b>Bank charges</b>	73.09	723.22	820.00	88%
<b>Elections</b>	0.00	0.00	800.00	0%
<b>Insurance/bonds</b>	0.00	7,293.17	7,550.00	97%
<b>Miscellaneous oper. exp.</b>	0.00	0.00	400.00	0%
<b>Newsletter/website/flyers</b>	291.40	4,734.00	5,750.00	82%
<b>Printing &amp; Delivery Newsletter</b>	110.00	1,637.75	2,300.00	71%
<b>Postage</b>	0.00	29.07	500.00	6%
<b>Property Tax</b>	0.00	1,092.27	1,100.00	99%
<b>Tax collection</b>	81.57	2,126.25	2,900.00	73%
<b>Telephone</b>	410.91	3,410.30	4,000.00	85%

Training	0.00	125.00	800.00	16%
Travel	25.80	344.73	1,200.00	29%
<b>Total Services</b>	<b>992.77</b>	<b>25,717.76</b>	<b>32,587.00</b>	<b>79%</b>
<b>Capital Outlay</b>				
Sidewalk repairs	0.00	22,879.00	23,000.00	99%
Clock Tower Repairs	0.00	0.00	0.00	0%
Reserve for Capital Replacement	0.00	0.00	10,000.00	0%
<b>Total Capital Outlay</b>	<b>0.00</b>	<b>22,879.00</b>	<b>33,000.00</b>	<b>69%</b>
<b>Total General Government</b>	<b>14,900.91</b>	<b>168,884.19</b>	<b>260,533.00</b>	<b>65%</b>
<b>Parks &amp; Recreation</b>				
<b>Parks/Rec. Supplies &amp; Materials</b>				
Flags	0.00	0.00	0.00	0%
Janitorial /Cleaning Supplies	0.00	0.00	400.00	0%
Food/Provisions - events	0.00	1,059.67	2,260.00	47%
NNO Food/Supplies	0.00	0.00	0.00	0%
Pool Supplies	0.00	1,300.00	3,000.00	43%
Park Materials & Supplies	0.00	0.00	0.00	0%
Benches, Tables, Etc.	0.00	0.00	0.00	0%
<b>Total Parks/Rec. Supplies &amp; Materials</b>	<b>0.00</b>	<b>2,359.67</b>	<b>5,660.00</b>	<b>42%</b>
<b>Parks/Rec Services</b>				
Pool Attendant Salaries	0.00	387.00	750.00	52%
Water/Sewer	120.98	3,772.86	4,500.00	84%
Natural Gas	85.45	778.10	1,000.00	78%
Comm. center maintenance	847.00	8,121.41	9,400.00	86%
Pool management fee	7,627.50	24,990.00	49,540.00	50%
Pool Operations	1,185.40	7,263.06	11,100.00	65%
Seasonal Decorations	0.00	13,488.98	14,840.00	91%
Events Services	193.06	448.86	700.00	64%
<b>Total Parks/Rec Services</b>	<b>10,059.39</b>	<b>59,250.27</b>	<b>91,830.00</b>	<b>65%</b>
<b>Maintenance of Common Areas</b>				
Landscaping	10,850.00	116,300.00	145,510.00	80%
Park maintenance	908.93	24,104.41	47,875.00	50%
Pond maintenance	0.00	5,329.28	29,000.00	18%
Electric Maintenance	0.00	3,302.03	6,000.00	55%
Repairs of Common Areas	0.00	261.86	2,000.00	13%
<b>Total Maintenance of Common Areas</b>	<b>11,758.93</b>	<b>149,297.58</b>	<b>230,385.00</b>	<b>65%</b>

<b>Parks/Rec Capital Outlay</b>				
Council chambers video system	1,246.66	1,246.66	2,000.00	62%
Reserve for pool re-plastering	0.00	0.00	20,000.00	0%
Benches, Tables etc.	0.00	0.00	4,000.00	0%
Pool Renovations	0.00	0.00	0.00	0%
Flags and Banners	0.00	0.00	0.00	0%
Security System/Camera System	0.00	2,979.00	4,000.00	74%
<b>Total Parks/Rec Capital Outlay</b>	<u>1,246.66</u>	<u>4,225.66</u>	<u>30,000.00</u>	<u>14%</u>
<b>Total Parks &amp; Recreation</b>	23,064.98	215,133.18	357,875.00	60%
<b>Public Services/Safety</b>				
Electric bills	8,397.57	80,985.08	106,000.00	76%
Street Signs	0.00	880.00	2,000.00	44%
Waste Collection	15,227.32	136,663.08	198,000.00	69%
Law enforcement	0.00	121,114.50	161,486.00	75%
<b>Total Public Services/Safety</b>	<u>23,624.89</u>	<u>339,642.66</u>	<u>467,486.00</u>	<u>73%</u>
<b>Total Expense</b>	<u>61,590.78</u>	<u>723,660.03</u>	<u>1,085,894.00</u>	<u>67%</u>
<b>Net General Fund</b>	25,440.07	106,888.55	0.00	100%
<b>Powell Bill</b>				
<b>Other Income</b>				
Fund Bal. from Powell Bill	0.00	0.00	171,000.00	0%
Interest - Powell Funds	22.71	271.40	100.00	271%
Powell Bill Revenue	0.00	96,780.56	94,000.00	103%
<b>Total Other Income</b>	<u>22.71</u>	<u>97,051.96</u>	<u>265,100.00</u>	<u>37%</u>
<b>Other Expense</b>				
Street Exp. - Powell Bill	0.00	2,031.25	265,100.00	1%
<b>Total Other Expense</b>	<u>0.00</u>	<u>2,031.25</u>	<u>265,100.00</u>	<u>1%</u>
<b>Net Powell Bill</b>	<u>22.71</u>	<u>95,020.71</u>	<u>0.00</u>	<u>100%</u>
<b>Net Excess of Revenues over Exp.</b>	<u>25,417.36</u>	<u>201,909.26</u>	<u>0.00</u>	<u>100%</u>

**PARK AND RECREATION BUSINESS:** Mayor David Cleveland shared that the spring flower have been planted and mulch has been replenished throughout the common areas. The Founders Park gazebo has been cleaned, repaired and painted, and the cupola on the Town Center gazebo has been repaired and painted.



Girls on the Run will be donating another decorative bench to the Village. The P&R Commission approved purchasing two more decorative benches at the same time from Volodko Architectural Metals at a cost of \$500 each. The Commission would like to request Council approval to spend \$1000 for the benches which would be funded out of the Capital Outlay line item. Sandy Coughlin made a motion to approve the purchase of two decorative benches. Fabian Szarko seconded the motion. Vote – Unanimous.

The P&R Commission approved purchasing four new tables for the pool area at a cost of \$229 each plus shipping. These tables will replace damaged or worn tables. The tables will be funded out of the Pool Supplies line item.

The Commission approved spending up to \$1500 for pressure washing playground equipment, the Churchill entrance area, and various benches, picnic tables, and sidewalks in the common areas. P&R would like to request up to \$1500 for pressure washing which will be funded out of Park Maintenance. Fabian Szarko made the motion to approve the pressure washing in the Village. Pam Jack seconded the motion. Vote – Unanimous.

Fabian Szarko shared that Girls on the Run held their annual 5K in Lake Park on Saturday, April 26<sup>th</sup> with approximately 1150 participants. Park & Rec approved next year's event for Saturday, April 30, 2016.

The Community Litter Sweep was held on Saturday, May 2<sup>nd</sup> from 9:00 AM to 11:00 AM. P&R would like to thank all of the residents who turned out to clean up trash in the Village and also Patricia Pataky who donated embroidered Lake Park hats to the volunteers.

The Memorial Day Ceremony at Veterans Pond is scheduled for Monday, May 25<sup>th</sup> from 11:00 AM to Noon. The keynote speaker will be Jason Braase with the Wounded Warrior Project.

**ECONOMIC DEVELOPMENT:** Sandy Coughlin shared that the EDC Food and Music at Town Center Park was well received. The next EDC meeting is May 21<sup>st</sup> at 6:30 pm. The EDC is exploring the replacement of the decorative directional signs in Lake Park.

**WEBSITE:** Pam Jack shared that the website has 75 people signed up for e-notify. Mayor David Cleveland is going to reach out to the HOA and request that an e-blast be sent out to the HOA members. We need to get the word out about signing up for e-notify.

**PUBLIC SERVICES (Waste Collection & Street Lighting):** Mayor David Cleveland shared that the street repairs and the sidewalk replacement panels are funded by Powell Bills.

Sandy Coughlin shared that 70 recycle carts were delivered in the May at no charge to the Village by Waste Pro to help address the need for large recycling containers. To date 29 residents have signed up for carts in June.

John Barnes shared that at Budget Workshop the cost for additional lighting was included in the proposed 2015 - 2016 budget. There is one decorative light that the Village will need to purchase - \$1,040. John Barnes made the motion to approve the purchase of the decorative

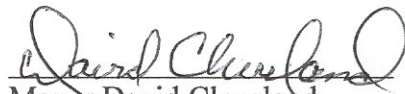
light at Conifer Circle and Lake Park Road. Sandy Coughlin seconded the motion. Vote – Unanimous.

**COMMUNICATION:** The deadline for articles and information for the May newsletter is Friday, May 15, 2015 at 5 p.m. Topics to be included: E-notify, Budget Public Hearing, Donation by Girls on the Run, Pictures for the website, Sidewalks and Trash Pickup.

**COUNCIL COMMENTS:** David Cleveland shared that Paul Lucas, Doug's father has been placed in Hospice.

**ADJOURN:** Fabian Szarko made the motion to adjourn the meeting. John Barnes seconded the motion. Vote – Unanimous.

Respectfully submitted,

  
Mayor David Cleveland

  
Village Clerk, Cheri Clark